

**Items needed for one on one Counseling Session  
(individuals using Baltimore County SELP, CDA DSELP & Smart keys 4  
Employees)**

**Supporting Document Checklist**

**Prior** to your one on one counseling session please provide us with **COPIES** of the following documentation. If you have any questions concerning the information requested, please contact us at **(410-496-1214)**.

- \_\_\_\_\_ Bank Statements (most recent 3 months)
- \_\_\_\_\_ Proof of Income (signed Federal tax returns for last 3 years, including W-2s)
- \_\_\_\_\_ Most Recent Paycheck Stubs for last 3 months (**SELP eligibility requires verification of all sources of household income**)
- \_\_\_\_\_ Credit Card and/or Installment Loan Statements (most recent)
- \_\_\_\_\_ Divorce Decree (if applicable)
- \_\_\_\_\_ Bankruptcy Documentation (if applicable)
- \_\_\_\_\_ Alimony and Child Support Documentation (if applicable)
- \_\_\_\_\_ Proof of other household income (if applicable)
- \_\_\_\_\_ Credit Reports\*
- \_\_\_\_\_ Photo ID for borrowers (driver's license)
- \_\_\_\_\_ Social Security cards for all household members
- \_\_\_\_\_ If self employed, (3) years of Federal tax returns and year to date profit and loss statements
- \_\_\_\_\_ Client Intake Form
- \_\_\_\_\_ **This** checklist (Supporting Document Checklist)

**\*YOU MUST ALSO SUBMIT RECENT COPIES OF YOUR CREDIT FROM 2 OF THE 3 NATIONAL CREDIT BUREAUS (TRANSUNION, EQUIFAX, EXPERIAN)**

**Please Note: Originals will not be accepted**

**Please Mail or Drop Off Package**

**Diversified Housing Development, Inc.**

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